

**SPORTS AUTHORITY OF INDIA  
NORTHERN REGIONAL CENTRE,  
JOSHI CHOUHAN, G.T. ROAD, BAHALGARH, SONEPTAT**

Telephone: 0130-2380316

Fax: 0130 - 2380317

Website : [sportauthorityofindia.nic.in](http://sportauthorityofindia.nic.in)

**LIMITED TENDNER ENQUIRY**

**For Supply of**

**Consumable Physiotherapy Items &  
Medicines at SAI, NRC, Sonapat and  
Delhi**

Bid Ref. No. SAI/NRC/8(129)/NCC-  
Physio./2014-15

Date: 19/06/2015

Place of receipt of Bid:

To be dropped in Tender Box, placed  
in the office of Regional Director, SAI,  
NRC, Joshi Chouhan, G.T. Road,  
Bahalgarh, Sonapat.

Date & Time for submission of Bidding Document: 14/07/2015 up to 1400 Hrs.

Date and Time of opening of Techno-Commercial Bid: 14/07/2015 at 1500 hrs.

Earnest Money Deposit (EMD) Rs. 10000/-

Cost of Bid Document Rs. 1000/-

**SPORTS AUTHORITY OF INDIA  
NORTHERN REGIONAL CENTRE,  
JOSHI CHOUHAN, G.T. ROAD, BAHALGARH, SONEPTAT**

Telephone: 0130-2380316

Fax: 0130 - 2380317

**LIMITED TENDNER ENQUIRY**

**For Supply of**

**Consumable Physiotherapy Items & Medicines at SAI,  
NRC, Sonapat and Delhi**

Interested Bidders are required to submit following information:

1. Name of Proprietor : \_\_\_\_\_

1. Telephone No./Mobile: \_\_\_\_\_

3. E-mail ID : \_\_\_\_\_

4. Shop address : \_\_\_\_\_  
\_\_\_\_\_

5. Residential address : \_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
[Signature with date, name and designation]

For and on behalf of Messrs \_\_\_\_\_

**BID DOCUMENT FOR SUPPLY OF CONSUMABLE PHYSIOTHERAPY ITEMS / MEDICINES**

**1. TERMS AND CODITIONS**

- 1.1 Only the wholesalers/retailers as the case may be, registered with Drugs Control Department of concerned State are allowed to quote. The offers of middlemen and those who are not in the line will not be entertained.
- 1.2 Conditional, incomplete and without EMD/Cost, Bids are liable to be rejected.
- 1.3 Bid Document is not Transferable.
- 1.4 The discount offered shall remain intact for the period of contract, irrespective of the change in the requirement and market prices. The percentage of discount shall be specified.
- 1.5 The discount offered in percentage on MRP should be quoted both in words as well as in figures .
- 1.6 The offered discount of percentage shall be specified as tendered will be exclusive of all taxes levied in Sonapat /Delhi. The discount offered shall be operative for two years from the date of award of tender.
- 1.7 The bid shall remain valid for acceptance for a period of 180 days (one hundred eighty days) after the date of bid opening prescribed in bid document. Any Bid valid for shorter period shall be treated as unresponsive and rejected.
- 1.8 In case , any bidder withdraw from the process of bid prior to finalization of bid, its EMD will be forfeited.
- 1.9 The EMD received with bid documents will be refunded to un-successful bidders after finalization of bid.
- 1.10 Earnest Money Deposit (EMD) of successful bidder will be refunded on receipt of Performance Security @ 5% of the total annual contract approximate value of 5.00 lakhs.
- 1.11 Successful bidder will have to executive an Agreement for the due performance of this contract on non-judicial stamp-paper worth Rs. 50/- within 10 days of receipt of communication regarding acceptance of his bid by this office failing which the supply order will not be placed.
- 1.12 The stores/articles must be supplied within 05 (five) days from the date of receipt of supply order.
- 1.13 Each product/articles/stores shall be supplied fresh within 2 – 3 months of the date of manufacturing, failing, the same shall not be accepted.
- 1.14 In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course or on or after its termination the parties agreed to settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Director (Incharge).

- 1.15 In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate Arbitration proceedings for resolution of differences/disputes.
- 1.16 In case any dispute, the jurisdiction of court will be at **Sonepat**.
- 1.17 In case of breach any terms of contract, Performance Security of successful Bidder will be forfeited .
- 1.18 In case the contractor fails to supply items/articles in stipulated period, Director (Incharge), reserves the right to purchase the requisite items from any other Agency at the risk and cost of successful bidder.
- 1.19 The officer receiving the medicines will have the right to reject the articles if not found fresh, up to the mark and not of quality.
  
- 1.20 The bidder has to submit this statement:  
I/We honestly confirm and declare herewith I/We am/are not involved in any Civil and/or Criminal case directly or indirectly and I/We also conform and promise to abide that if anything of such nature is found against me/us, SAI will have all the rights to terminate contract immediately without assigning any further reason thereof.
- 1.21 The Regional Director, SAI, NRC, Sonepat will be legally and lawfully competent to cancel the contract of supply and also take any other action against the supplier including imposing of any penalty on the supplier during the pendency and till the final execution of the contract of supply in case the supplier is ever found to have committed any fraud against SAI, NRC, Sonepat in supplying any defective material or over-billing for any material so supplied to them or indulge in any other malpractices thereby causing any financial losses during the contract period or in case of breach of any terms & conditions of the Agreement.
- 1.22 Regional Director reserves right to accept any bid and to reject any or all bids without assigning any reason.

Agreed and accepted all the above terms & conditions.

\_\_\_\_\_  
[Signature with date, name and designation]  
For and on behalf of Messrs \_\_\_\_\_

## 2. GUARANTEE/WARRANTY:

- 2.1 Except as otherwise provided in the invitation to the tender the contractor hereby declares that the goods stores, articles sold/supplied to the purchaser under this contract shall be of the best quality and workmanship and new in all respects and shall be strictly in accordance with the specification and particulars contained/mentioned in the contract. The contractor hereby guarantees that the said goods/stores/articles would continue to conform to the description and quality aforesaid for a period of 12 or 15 months from the date of delivery of articles. If during the aforesaid period of 12/15 months the said stores/goods/articles be discovered not to conform to the description and quality aforesaid or not giving satisfactory performance or have deteriorated the decision of the purchase in that behalf shall be final and binding on the contractor and the purchase shall be entitled to call upon the contractor to rectify the goods/stores/articles or such portion thereof as is found to be defective by the purchaser within a reasonable period or such specified period as maybe allowed by the purchaser in his discretion on/an application made thereof by the contractor and in such event, the above mentioned warranty period shall apply to the goods/stores/articles rectified from the date of rectification thereof. In case of failure of the contractor to rectify or replace the goods etc. within specified time, the purchaser shall be entitled to recover the cost with all expenses from the contractor for such defective stores.
- 2.2 The stores supplied against the order shall bear a warranty by the contractor against all defects in material, workmanship, finish and performance for a period of **twelve months** from the date of receipt of stores/articles at consignee depot. If during this period, the stores supplied are found by the consignee to defective, then the purchase shall be entitled to call upon the contractor to rectify and/or not replaced the defective stores/articles immediately and within such period as may be fixed by the purchasers/inspection authority for the purpose.
- 2.3 The stores so replaced/rectified shall be deemed to bear warranty period as mentioned above from the date of replacement/rectification of any part of portion of the stores are consumed. The contractor shall also be liable to compensate the purchaser in the form of price reduction for the stores so consumed, such price reduction being decided by the purchase office/inspection authority.

### 3. SUBMISSION OF BID:

- 3.1 The Bidders are to deposit the Bids in the Tender Box kept for this purpose, in the office of the Regional Director, SAI, NRC, Bahalgarh, Sonapat on 14/07/2015 up to 1400 hrs.
- 3.2 The Bidders must ensure that they deposit their Bids not later than the closing time and date specified for submission of Bids. It is the responsibility of the Bidder to ensure that their Bids whether sent by post or by courier or by person, are dropped in the Tender Box by the specified clearing date and time. In the event of the specified date for submission of Bids falls on or is subsequently declared a holiday or closed day for the purchaser, the Bids will be received up to the appointed time on the next working day.
- 3.3 A Bid, which is received after the specified date and time for receipt of Bids will be treated as "Late" Bid and will be ignored.
- 3.4 Bidding Document seeks quotation following **Two Bid System**, in two parts. First part will be known as '**Technical Bid**' and second part '**Financial Bid**,
  - a) **Technical Bid - Envelope "A": Should contain the tender document duly signed on each page and all other documents to be submitted along with the tender as per details given in Annexure – B along with EMD and cost of Tender Form through Demand Draft issued in favour of Regional Director , SAI, NRC, Sonapat.**
  - b) **Financial Bid – Envelope "B" : should contain the Financial Bid as per Annexure – C for physiotherapy items and Annexure – D for medicines.**
- 3.5 The envelopes containing the document as mentioned above should be wax-sealed and be superscribed Technical Bid – "A" and Financial Bid – "B" as the case may be. The envelopes "A" & "B" shall be submitted in one single bid sealed envelop addressed to Regional Director , Sports Authority of India, Northern Regional Centre, Bahalgarh, Sonapat. The envelop should be dropped in the Tender Box kept in the office of Regional Director on or before 14/7/2015 upto 1400 hrs. Name and address of tenderer should be mentioned on the envelop.

3.6 Technical Bid should contain the following:

- a) Earnest Money Deposit (EMD) of Rs. 10,000/- (Ten thousand only) through DD issue in favour Regional Director , SAI, NRC, Sonapat.
- b) Cost of Tender Form of Rs. 1,000/-(One thousand only) through DD issued in favour of Regional Director , SAI, NRC, Sonapat, if the bid documents is downloaded from website or cash receipt, if purchased from SAI, NRC, Sonapat.
- c) Copy of **Drug License** issued Drug Control Department of concerned State Govt.
- d) ITR for the last two years.
- e) Copy of PAN & VAT No.
- f) Complete Bid Document duly signed on all pages along with enclosures.
- g) National Electronic Fund Transfer (NEFT) Form as per Annexure - E for payment in Indian Rupee.

#### **4. OPENING OF BID**

- 4.1 The purchaser will open the Techno Commercial Bids at the specified date and time and at the specified place as mentioned in Bid Document. .
- 4.2 In case the specified date of Bid opening falls on or is subsequently declared a holiday or closed day for the purchaser, the Bids will be opened at the appointed time and place on the next working day.
- 4.3 Authorized representatives of the Bidders, who have submitted Bids on time may attend the Bid opening provided they bring with them letters of authority from the corresponding Bidders.
- 4.4 Two - Bid system as mentioned in Para 6 and 14 above will be as follows. The **Techno - Commercial Bids** are to be opened in the first instance, at the prescribed time and date as indicated in IFB. These Bids shall be scrutinized and evaluated by the Purchaser with reference to parameters prescribed in the Bidding Document. During the Techno - Commercial Bid opening, the Bid opening official(s) will read the salient features of the Bids like brief description of the goods offered, Delivery Period, Bid Security and any other special features of the Bids, as deemed fit by the Bid opening official(s). Thereafter, in the second stage, the Price Bids of only the Techno - Commercially acceptable offers (as decided in the first stage) shall be opened for further scrutiny and evaluation on a date notified after the evaluation of the Techno - Commercial Bid. The prices, special discount if any of the goods offered etc., as deemed fit by Bid opening official(s) will be read out.
- 4.5 The authorisation letter from the actual owner (bidder) has to be submitted at the time of participating in the opening of bid by the representatives.

**5. SCRUTINY AND EVALUATION OF BIDS**

- 5.1 The Purchaser will examine the Bids to determine whether they are complete, whether the documents have been properly signed, stamped and whether the Bids are generally in order.
- 5.2 Prior to the detailed evaluation of Price Bids, the Purchaser will determine the substantial responsiveness of each Bid to the Bidding Document. For purposes of these clauses, a substantially responsive Bid is one, which conforms to all the terms and conditions of the Bidding Documents.
- 5.3 If a Bid is not substantially responsive, it will be rejected by the Purchaser.

**6. QUALIFICIATION CRITERIA:**

Bids of the Bidders, who do not meet the required Qualification Criteria will be treated as non - responsive and will not be considered further.

Signature of Bidder\_\_\_\_\_

Name & Designation \_\_\_\_\_

Place: \_\_\_\_\_

Business Address \_\_\_\_\_

Seal of the Bidder\_\_\_\_\_

Date:\_\_\_\_\_



**BID DOCUMENT FOR SUPPLY OF CONSUMABLE PHYSIOTHERAPY ITEMS /  
MEDICINES**

**DETAILS OF PHYSIOTHERAPY ITEMS WITH SPECIFICATIONS REQUIRED FOR NATIONAL COACHING  
CAMPS**

<b>S. No.</b>	<b>Item name</b>	<b>Specification</b>
1	Kinesiology Tape	5cm/5m
2	Rigid Tape	1.5"/15 y
3	Finger Tape	1.5" x 5 y
4	Compression Tape/Cold Crepe Bandage	4"/5 y
5	Cohesive/Co Adhesive Tape(Red Blue Skin Colour)	3"/5 y
6	Elastoplast(EPL)	1" x 13.7
7	Dynaplast	10cm/4/6m
8	Leukoplast	10 cm/5 m
9	Knee Cap	S,M,L,XL
10	Anklet	S,M,L,XL
11	Hot Bag	Standard
12	Ice Bag(Blue Colour/Any Other Colour)	S,M,L (6"9"11")
13	Adhesive spray	250 ml
14	Tape Removal Spray	250 ml
15	Pre Wrap	5cm x10m
16	Dynapar Spray	Standard
17	Cold Spray	Standard
18	Thera Tube	D Handle With length Adjusting Ball(Blue/Black)
19	Thera Bands (All Colours)	Black,Blue,Silver, Green,Red Yellow
20	Cotton Swab	1Box=40
21	First aid Kit Bag	Standard
22	Nose Plug	Standard
24	Shoulder Immobilizer/ Support	S,M,L XL
25	Liquid Betadiene(large)	500 ml
26	Zig Zag Cotton	450/500 gm
27	Band-aid/Hansaplast	19mm/72mm

28	Cotton Gauze (Small/large)	18m/90cm m
29	Steri-Strip	6mm/75mm
30	Hand Sanetizer	125 ml/250ml
31	Hand Gloves(Latex)	1Packet = 100 Pieces
32	Gauze Pads	Standard
33	Spray (Volini)	55 gm/78.6 ml
34	Gel (Volini)	30 gm
35	Pro Tape Cutters/Scissor	Standard
36	Crepe Bandage	10 CM
37	Crepe Bandage	15 CM
38	Halex Spray	100 gm
39	Liquid Handwash Detol	225 ml
40	Figaro Oil	500 ml/458 gm
41	Johnsons baby Oil	200 ml/500 ml
42	Transpore Surgical Tape(Adhesive Micropore)	7.5 cm/9.1 m(3 Inch/10 Y) 3 M
43	Ultra Sound Gel	250 ml
44	L.S.Corset	S,M,L,XL,XXL
45	Thermometer (Manual)	Standard
46	B.P instrument (Manual)	Standard
47	Neck support/Cervical Collor	S,M,L
48	Athletic Tape	Standard
49	`Cool Crepe	Standard

**BID DOCUMENT FOR SUPPLY OF CONSUMABLE PHYSIOTHERAPY ITEMS /  
MEDICINES**

**DETAILS OF DOCUMENTS TO BE SUBMITTED ALONGWITH TECHNICAL BID DULY  
SIGNED AND STAMPED BY BIDDER.**

**Technical Bid containing following documents duly signed and stamped on  
each papers by Proprietor /Authorised signatory should be submitted in  
Envelop – A.**

- g) Earnest Money Deposit (EMD) of Rs. 10,000/- (Ten thousand only) through DD issue in favour Regional Director, SAI, NRC, Sonapat.
- h) Cost of Tender Form of Rs. 1,000/-(One thousand only) through DD issued in favour of Regional Director, SAI, NRC, Sonapat, if the bid documents is downloaded from website or cash receipt, if purchased from SAI, NRC, Sonapat.
- i) Copy of **Drug License** issued Drug Control Department of concerned State Govt.
- j) ITR for the last two years.
- k) Copy of PAN & VAT No.
- l) Complete Bid Document duly signed on all pages along with enclosures.
- g) National Electronic Fund Transfer (NEFT) Form as per Annexure - D for payment in Indian Rupee.

\_\_\_\_\_  
\_\_\_\_\_  
[Signature with date, name and designation]  
For and on behalf of Messrs \_\_\_\_\_

**BID DOCUMENT FOR SUPPLY OF CONSUMABLE PHYSIOTHERAPY ITEMS****PRICE SCHEDULE**

<b>S. No.</b>	<b>Item name</b>	<b>Specification</b>	<b>Name of Brand for which rate has been quoted</b>	<b>Rate per items</b>
1	Kinesiology Tape	5cm/5m		
2	Rigid Tape	1.5"/15 y		
3	Finger Tape	1.5" x 5 y		
4	Compression Tape/Cold Crepe Bandage	4"/5 y		
5	Cohesive/Co Adhesive Tape(Red Blue Skin Colour)	3"/5 y		
6	Elastoplast(EPL)	1" x 13.7		
7	Dynaplast	10cm/4/6m		
8	Leukoplast	10 cm/5 m		
9	Knee Cap	S,M,L,XL		
10	Anklet	S,M,L,XL		
11	Hot Bag	Standard		
12	Ice Bag(Blue Colour/Any Other Colour)	S,M,L (6"9"11")		
13	Adhesive spray	250 ml		
14	Tape Removal Spray	250 ml		
15	Pre Wrap	5cm x10m		
16	Dynapar Spray	Standard		
17	Cold Spray	Standard		
18	Thera Tube	D Handle With length Adjusting Ball(Blue/Black)		
19	Thera Bands (All Colours)	Black,Blue, Silver,Green,Red Yellow		
20	Cotton Swab	1Box=40		
21	First aid Kit Bag	Standard		

22	Nose Plug	Standard		
24	Shoulder Immobilizer/ Support	S,M,L XL		
25	Liquid Betadiene(large)	500 ml		
26	Zig Zag Cotton	450/500 gm		
27	Band-aid/Hansaplast	19mm/72mm		
28	Cotton Gauze (Small/large)	18m/90cm m		
29	Steri-Strip	6mm/75mm		
30	Hand Sanetizer	125 ml/250ml		
31	Hand Gloves(Latex)	1Packet = 100 Pieces		
32	Gauze Pads	Standard		
33	Spray (Volini)	55 gm/78.6 ml		
34	Gel (Volini)	30 gm		
35	Pro Tape Cutters/Scissor	Standard		
36	Crepe Bandage	10 CM		
37	Crepe Bandage	15 CM		
38	Halex Spray	100 gm		
39	Liquid Handwash Detol	225 ml		
40	Figaro Oil	500 ml/458 gm		
41	Johnsons baby Oil	200 ml/500 ml		
42	Transpore Surgical Tape(Adhesive Micropore)	7.5 cm/9.1 m (3 Inch/10 Y) 3 M		
43	Ultra Sound Gel	250 ml		
44	L.S.Corset	S,M,L,XL,XXL		
45	Thermometer (Manual)	Standard		
46	B.P instrument (Manual)	Standard		
47	Neck support/Cervical Colour	S,M,L		
48	Athletic Tape	Standard		
49	`Cool Crepe	Standard		

**BID DOCUMENT FOR SUPPLY OF CONSUMABLE MEDICINES**

**PRICE SCHEDULE**

I/We \_\_\_\_\_ (Authorized signatory) hereby offer discount as mentioned below on printed MRP of all Medicines (consumable & disposable clinical items) to be supplied to Medical Centre, SAI, Northern Regional Centre, Bahalgarh, Sonapat / Delhi.

Discount offered is \_\_\_\_\_ percent (in figures) \_\_\_\_\_ percent (in words) exclusive of all taxes. Medicines supplied will be F.O.R. at Medical Centre, SAI, Northern Regional Centre, Bahalgarh, Sonapat / Delhi.

I/We have read the above terms & conditions of Bid Document and understood the same and shall abide by them. It is certified that I am authorised signatory of the firm.

Signature of Bidder \_\_\_\_\_  
Name & Designation \_\_\_\_\_  
Place: \_\_\_\_\_  
Business Address \_\_\_\_\_  
Seal of the Bidder \_\_\_\_\_  
Date: \_\_\_\_\_

**Note: -**

- a) **If there is a discrepancy between the unit price and total price, price shall prevail.**
- b) **Discount offered is inclusive F.O.R. except for ST/VAT etc.**

**BID DOCUMENT FOR SUPPLY OF CONSUMABLE PHYSIOTHERAPY ITEMS /  
MEDICINES**

**NATIONAL ELECTRONIC FUNDS TRANSFER MANDATAE FORM**

<b>Name of City</b>	
<b>Bank Code No.</b>	
<b>Bank 's name</b>	
<b>Branch Address</b>	
<b>Branch Telephone / Fax no.</b>	
<b>Supplier's Account No.</b>	
<b>Type of Account</b>	
<b>IFSC code for NEFT</b>	
<b>IFSC code for RTGS</b>	
<b>Supplier's name as per Account</b>	
<b>Telephone no. of supplier</b>	
<b>Supplier's E-mail ID</b>	

\_\_\_\_\_

[Signature with date, name and designation]

For and on behalf of Messrs \_\_\_\_\_